

## **FIRE CAPTAIN**

(Promotional Class)

### **GENERAL STATEMENT OF DUTIES**

This is supervisory and skilled firefighting and fire prevention work on an assigned duty tour in supervising the activities of a fire company at the station and at the scene of a fire.

Work involves responsibility for proper maintenance and operation of a fire station and firefighting equipment. Employees of this class perform a wide variety of firefighting and related duties, including inspection of assigned plant and equipment personnel, and public and private buildings, supervising public assemblies and training subordinates. Work involves physical exertion and an element of personal danger. Routine duties are performed with a degree of independence within established regulations but under the general supervision of a superior officer. Work is reviewed by observation of work in progress and of results obtained as well as inspection of quarters, equipment and records.

This class ranks immediately below that of Assistant Fire Chief.

### **EXAMPLES OF WORK**

Illustrative only. Any one position of this class may not include all duties listed nor do listed examples include all duties which may be found in positions of this class.

Responds to all fire alarms and emergency calls assigned to the company, selecting route for driver to follow to scene of fire; evaluates fire and directs driver either to lay hose line or proceed to fire.

Directs and assists in work of subordinates at scene of fire and at station, command is assumed by a superior officer.

Inspects property at scene of fire to prevent re-ignition.

Inspects apparatus and equipment, grounds and station to insure proper order and condition and that fire apparatus is at all times ready for use; stands floor watch as necessary.

Performs minor clerical work, such as making reports on fires and personnel absences, activities of the company and the preparation of requisitions for supplies.

Inspects public buildings, business houses, hospitals, schools and places of public gathering for the purpose of detecting fire hazards or conditions dangerous to life and property; gives fire prevention talks to school children and other groups.

Prepares and conducts employee training courses, using lectures, practical performance and demonstrations; tests methods of teaching.

**SPECIAL REQUIREMENTS FOR ADMISSION TO ELIGIBILITY TEST AND FOR BEGINNING WORK IN CLASS**

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the test.

Must have not less than five (5) years of firefighting experience with the Morgan City Fire Department; must be a regular and permanent employee in the class of Fire Operator for a period of not less than one (1) year. The employee must have passed and received a certificate of Fire Department Vehicle Driver/Operator in accordance to NFPA 1002 guidelines.

After offer of promotion, but before beginning work in this class, must pass a medical examination required by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Must successfully pass any examination, either oral or written, that the Civil Service Board may approve. Prior to confirmation, the employee must have passed and received a certificate of Fire Officer I in accordance to NFPA 1021.

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